

By Laws

Southeast Soccer Club

Article I – Objectives

The primary purpose of the Club is to provide a formal means of organizing, financing and directing soccer in the Minneapolis area.

The objectives of the Club are:

A. For youth:

- 1 to provide the opportunity for youth members to learn the game of soccer, to develop their skills, to develop good sportsmanship.
- 2 to operate under the rules and regulations of the Minnesota Youth Soccer Association and take direction from MYSA

B. For adults:

- 1 to provide the post high school and post college age group with a continuing opportunity for competitive play.
- 2 to operate under the rules and regulations of the Minnesota Soccer Association as applicable

C. To provide appropriate competitive levels of play for age divisions as determined by the Board of Directors.

Article II – Membership

Section 1 – Eligibility

It is the intent of the Club to focus its efforts on youth and adults living in the area served by Independent School District No. 1. Non-resident players will be allowed to participate subject to the approval of the appropriate age level director.

Section 2 - Membership Fees

Membership fees, in amounts approved by the Board of Directors, will be assessed on a seasonal basis from each of the following categories:

A. Individual youth members.

B. Individual adult members (over 18 years of age).

Separate fees to support the cost of equipment, referees, field maintenance and tournament play, shall be collected from each player. This amount may differ based on age and level of play.

Section 3 – Voting at General Membership Meetings

- A. Parents or guardians who currently have youth participating in the program are considered members and are entitled to vote.
- B. Adult players registered as members representing themselves are entitled to vote.
- C. Any person coaching or managing a team in the Club is entitled to vote.
- D. Honorary members are entitled to vote.

Section 4 – Honorary Membership

By a majority vote of the Board of Directors, honorary membership may be extended to an individual who has contributed services or contributed financially to the Club. Honorary members will be extended full privileges of general membership.

Article III – Administration

Section 1 – Responsibilities

The government and management of the Club will be vested in a Board of Directors, which is composed of officers and other appointees.

Section 2 – Officers

The officers of the Club will serve indeterminate terms. Their responsibilities are as follows:

A: President

- 1. Provide overall direction for all affairs, activities and business of the Club.
- 2. Preside at all meetings of general membership and the Board of Directors

B: President Elect

- 1. Assume the duties of the President when absent

C: Secretary

- 1. Keep accurate records of all Club meetings.
- 2. Handle Club correspondence.

D. Treasurer

- 1. Have charge of all funds of the Club.
- 2. Pay all properly approved bills of the Club.
- 3. Report on all receipts and expenditures at each board meeting and each general meeting.
- 4. Prepare an annual budget and submit it to the Board.

Section 3 – Directors

All officers are Directors. Additional Directors may be elected or appointed for one year terms as follows:

- A. One Director representing each specified age group levels as necessary. These Directors will represent the age group coaches, parents and players. They will be responsible for age group tryouts, for obtaining qualified coaches, approval of non-resident players and for formation of teams.

Section 4 – Club Coordinators

Appointed Club Coordinators will be responsible for directing and facilitating the execution of tasks, scheduling and communication to maintain Club Teams, Fields and Referees.

A: Registrar

1. Receive and distribute league registration forms and information for all Club teams, players, coaches and registered adults.
2. Hold official papers of Club.

B: Field Coordinator

1. Schedule fields for summer/fall league games and practices.
2. Act as liaison with the Minneapolis Park and Recreation Department, local Public and Private Schools and other Metro youth organizations with regards to the use of and scheduling of fields and practice space for Club use.

C: Referee Coordinator

1. Must be certified and registered with the United States Soccer Federation. (USSF)
2. Assign referees for all Club league games following MYSA and USSF guidelines.
3. Assist the Club in annual re-certification of existing referees and for certification of new referees.

D: Boys & Girls District Representatives.

1. Attend monthly district league meetings to provide Club input on matters pertaining to district league operation.
2. Act as a liaison between MYSA and League District Directors and teams, coaches, players and parents within the Club.

Section 5 – Vacancies

Vacancies on the Board of Directors, other than the Presidency, will be filled by appointment by the President with approval of the majority of the Board. The appointee will

serve the remainder of the term. If any vacancy occurs in the office of the President, the President – Elect will automatically become President for the remainder of the term.

Article IV – Management

Fiscal Year

The fiscal year of the organization will be from September 1 to August 31 of each year.

Section 2 – Authorization

Funds of the organization may be withdrawn from the checking account in which they are deposited by the signature of the Treasurer.

Section 3 – Committees

The Board of Directors may establish such committees as it finds necessary each year.

Section 4 – Coaches

Coaches are represented through the respective age group Directors. The general members are to direct and grievances or recommendations to the age group Director or the President.

Article V- Election

Section 1

The officers and Directors will be elected as needed at the annual meeting of the organization. They will hold offices from October 1 to September 30 or until their successors are fully elected.

Article VI – Meetings

Section 1 – General Membership Meetings

A. Annual Meeting: There will be an annual meeting during September of all eligible members, with the date and time to be announced thirty (30) days prior to the meeting. This announcement is the responsibility of the President of the Club. Notices may either be mailed directly or announced in a local newspaper. The members attending the annual meeting will elect officers and Directors for the upcoming fiscal year as required.

B. Special Meetings: The President may call a special meeting of the membership following the requirements for annual meetings.

C. The members of the Southeast Soccer Club who attend the annual general membership meeting shall constitute a quorum for the election of officers and transaction of business.

Section 2 – Board Meetings

The Board of Directors will hold a minimum of three (3) meetings per year as called by the President. Board members must be given a 24-hour notice. For all meetings of the Board of Directors, one half of the Board membership will constitute a quorum, and a simple majority vote of those present will be required to transact business. Board meetings are open to the general membership. Additional Board meetings may be called by the President or may be requested of the President by any three Board members.

Section 3 – Procedures

The business of general membership and Board of Directors meetings will be conducted using Roberts Rule of Parliamentary Procedure. Motions and seconds will be recorded.

Article VII – Amendments

The by-laws may be amended to further the purpose and objectives of this organization. Such by-laws may be created, rescinded, amended and repealed by three-fourths vote of the members present at any general membership meeting provided that public notice of such a change has been published at least thirty (30) days prior to the meeting.

Article VIII – Removal of a Member

Should the Board of Directors find the conduct of any member (whether player, coach, assistant coach, official, officer or parent) detrimental to the best interests of the Southeast Soccer Club or to the purpose for which the Southeast Soccer Club has been formed or to the interest of soccer, the Board of Directors may take such action as they deem reasonable, applicable and appropriate, including but not limited to suspension or removal from the Southeast Soccer Club. Such action shall require the vote of a majority of the Board of Directors.